

School Council Meeting Agenda & Minutes

Meeting Focus:	Principal selection process		
Meeting Date:	Tuesday 25 th July		
Meeting time:	7.25pm	Closed:	8.00pm
Meeting Location:	Staff Room	Chair:	Arie
Minutes:	Sallyanne Pepe	Time-Keeper:	Daniel Traurig

Present	Apologies
Arie Perzuck,, James Grey, , Jeremy Pyman, Daniel Traurig, Georgina Slattery, Suzie Taylor-Watts	Mary Lambas, Alistair Bruyns & Natalie Isborn
Michael Jones, Sallyanne Pepe, Marg Kennedy, David Zuker, Megan McFarlane Stuart Andrews- SEIL	

Item/who	details	Action (recommended or taken)	time
1) Conflict of interest (AP)	Declaration of Conflict of Interest The Chair should ask whether any members have a conflict of interest to declare concerning any item on the agenda. Possible areas of conflict of interest include: <ul style="list-style-type: none"> •Employment by, substantial holding in or directorship of a company dealing with the Department. •Any matters under discussion that would result in personal financial advantage. 	Nil	2mins
2) Casual vacancy (AP)	A casual vacancy has been created by Morag's departure	That new Business Manager Sallyanne Pepe fill the casual vacant Moved - Arie P Seconded-Daniel T	2mins
2) Ratification of previous minutes (AP)		Recommendation that the minutes from the previous meeting be ratified Moved- Arie P Seconded- Jeremy P	2 mins
3) Business arising from previous minutes (AP)	none	Nil	2 mins
4) Correspondence (SP)	Correspondence displayed 15mins prior to meeting: <ul style="list-style-type: none"> -Current list of volunteers -School purchasing card statements -current list of creditors -EFTPOS void and refund register 	Recommendation that the correspondence be accepted as read Moved- Arie P Seconded- Jeremy P	5 mins
5) Principal selection process (SA)	Senior Education Improvement Leader (SEIL) Stuart Andrews to outline the principal selection process. Michael to be excused from meeting	Minutes noted on separate word document. To be kept on file with future information regarding Principal selection processes.	60 mins
6) Subcommittee reports	As listed below	Reports to be ratified	
6a) Finance (JG)		Recommendation that the Finance Subcommittee report be ratified by School Council moved-Arie P seconded- Georgina S	7mins

Item/who	details	Action (recommended or taken)	time
7b) Fundraising (GS)		<p>Recommendation that the Fundraising Subcommittee report be ratified by School Council</p> <p>Vision Portraits weekend of 19th & 20th August. Flyers have been sent home with eldest child.</p> <p>Notification to be put in Communicator.</p> <p>Chocolate drive to be organised before end of term 3. Looking at term 4 fundraising events for term 4. No new events will occur. Meeting tomorrow for Fathers Day Camp Out.</p> <p>moved- Georgina S</p> <p>seconded- James G</p>	7mins
7c) Building & Grounds (AB)		<p>Recommendation that the Buildings & Grounds Subcommittee report be ratified by School Council</p> <p>Working bee this Saturday- 7 parents will attend.</p> <p>Wet weather tasks and materials being organised by Mat.</p> <p>Work on shade structure near hall area.</p> <p>Grounds works for sustainability being reassessed to suit area. Timeline for project TBC. Waiting for more quotes. Finalized plans to be discussed by SC.</p> <p>moved- Michael J</p> <p>seconded- Jeremy P</p>	7mins
7d) Policy (JP)		<p>Recommendation that the Policy Subcommittee report be ratified by School Council</p> <p>Policies sent out for community feedback.</p> <p>Sunsmart-Student Engaement & Inclusion-Transition- Complaints & Greivance.</p> <p>moved- Jeremy P</p> <p>seconded- James G</p> <p>Recommendation that the following policies be ratified by School Council:</p> <p>-Social Media M- Jeremy P– S- James G</p> <p>-e-Learning M- Jeremy P S- Arie P</p> <p>-Visitors in Schools – Subject to change in 4.2</p> <p>M- Jeremy P –S- Arie P</p> <p>-Teaching & Learning</p> <p>moved- Jeremy P</p> <p>seconded-Daniel T</p>	7mins
8) Other Reports			
8a) PCF (STW)	Verbal report at meeting	Evening meeting next week. Report next term	7mins
General Business			
9) School Review	Progress report to be presented at meeting	<p>Michael attended a review at Dingley PS looking at self evaluation report and formatting data.</p> <p>Drafting report and process going well. When in draft form will be presented to SC.</p> <p>Family vouchers to Anna G & Kerry F</p>	10mins
10) Meeting Close (MJ)	What went well?	Meeting went according to time frame considering lots to cover.	2mins